



Wedding Reception Deposit Form

Name of bride: _____ Name of groom: _____

Bride's e-mail: _____ Groom's e-mail: _____

Bride's phone: _____ Groom's phone: _____

Your address: _____

Reception date and time: _____

Location: _____

Please fill out and send with deposit/retainer check to:

**John Quincy
6180 Fieldstone Circle
Charleston, SC 29414**

As soon as your retainer check is received, the event is officially booked. You will receive written confirmation via e-mail and postal mail, which will act as our contract.

Thank you! We look forward to providing a good time for you and your guests.

For any questions or assistance, call John or Darlene Quincy at **843.769.4500** or **843.557.3900**. Or, e-mail JQ@JohnQuincy.net.